

FACULTY RESEARCH FUNDING APPLICATION INFORMATION

Loyola University Chicago's Joan and Bill Hank Center for the Catholic Intellectual Heritage (CCIH) supports research by full-time Loyola University faculty on topics concerned with or connected to the Catholic intellectual heritage. The primary purpose of this support is to facilitate advanced scholarly study of Catholic thought as it touches upon the arts, humanities, and sciences. Such study can be proposed as either a semester or year-long research commitment.

Grants are normally to faculty for either individual or group research projects with specific concerns connected to Catholic thought and practice, Ignatian intellectual and pedagogical heritage, and social justice in the Catholic tradition. The project goal is normally a published book, a work of art or literature, or a film, but can also include an organized conference or a seminar taught course. As of January 2017, Faculty Research Grants are funded by CCIH's mandate in Loyola's Plan 2020 initiative, the Faculty Seminar "Ignatius of Loyola, Catholic Intellectual Life, and the Common Good." In most cases, applicants for funding must have completed the Faculty Seminar to be eligible for consideration, but certain exceptions may be granted at the discretion of the Director and CCIH advisory board.

Once approved and research begins, faculty are expected to report on the progress of their research as well as participate in activities that the CCIH develops to communicate this research—both inside and outside of Loyola University. CCIH faculty scholars also have access to project assistants, undergraduate Catholic Studies Fellows—as part of LUROP. Successful applicants are expected to submit a mid-year research progress report and a final report that describes the outcome of the research for which the funds were awarded.

The grant opportunity includes a \$6,000 stipend (taxable, supplemental salary). " Q Q M ODTB U J P B SEVFCZ+B O B S Z . All applications are reviewed and evaluated by the CCIH Advisory Board and the proposals are judged based not only on the merit of the project in relation to topics of Catholic/Ignatian intellectual concern, but also the project's clarity, focus, intended objectives, and likelihood of completion. The announcement of awards is made in early spring with the funding period taking place during the following academic year (August to June).

FACULTY RESEARCH FUNDING APPLICATION GUIDELINES

Applications for research funding must include the following:

A. Application Cover Sheet

B. Project Description

The Project Description (900-1200 words) should outline the nature and scope of the project. This description should succinctly indicate the following elements:

- x principal question the research project is addressing
- x the project's research methodology,
- x a preliminary bibliography,
- x the final

E. Allowable Expenses:

Funds may be requested for such items as payment to research assistants (i.e., students – undergraduates must be full time Loyola University Chicago technicians), supplies, equipment/instruments, software, and travel necessary to conduct research. Computers are not supported by these funds because of the University Computer Replacement program.

E. Current Curriculum Vitae:

As an attachment to the application cover sheet, the current curriculum vitae of the faculty researcher(s) must be provided.

F. Signature of Applicant(s) and Department Chair

All applications must include the signatures of the applicant(s) and department chair. Applications can be submitted electronically to:

Michael P. Murphy, PhD

Director, CCIH

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